

**Event Guidelines**  
**Return to Number 4: Revolutionary War Weekend**  
**September 27, 28, 29 2019**

***By registering and participating in this weekend you are agreeing to observe these event guidelines.***

**Check In, Set Up, Break Down**

❖ ***Check-in and set-up:***

- **Friday, September 27<sup>th</sup>**, 10:00 AM-8:00 PM—**Check-in with your Quarter Master.** Have your registration ready to hand over to your QM
- **Saturday, September 28<sup>th</sup>**, 7:30 – 8:30 AM—**Check-in with your QM.** *Daytrippers* after 9:00 AM, check in at museum bookstore. Please have your registration form ready to hand over.
- **Sunday, September 29<sup>th</sup>**, for those **daytripping**--Check-in at the Museum Bookstore
- You are asked to **unload and remove your vehicle as soon as possible.** Vehicles must be **out of the camps by 8:30 AM Saturday morning.**

❖ ***Break Down***

- Vehicles may be in camps after 3:00 PM on Sunday September 30<sup>th</sup>. Should you need to breakdown earlier, please hand-carry your items out.
- Only historically authentic camping will be permitted in the South Field (behind the Fort) and Upper Field. No modern camping is allowed within these areas nor within the parking area. Should you plan to **modern camp or use a camping vehicle**, you need confer with the Fort at No. 4 prior to the event to obtain a designated spot.

**Parking**

- ❖ If you need **special parking consideration**, such as handicap parking, contact the museum at (603) 826-5700 or [info@fortat4.com](mailto:info@fortat4.com) prior to the event to obtain a designated parking space.
- ❖ **All participating units will have ONE (1) DESIGNATED, ONSITE PARKING SPOT FOR ONE (1) TRANSPORT VEHICLE.** **This vehicle must park in the designated space, and must display the unit parking card on the dashboard.**
- ❖ All other vehicles must be parked in designated off-site participant area(s) only.
- ❖ Day-trippers should be prepared to park in designated areas ONLY. Check with bookstore or parking attendant upon arrival.
- ❖ **Any vehicle that is left in a non-designated area will be asked to move; such vehicles may be subject to towing.**

### **Public Hours and Access**

- ❖ The museum is open to the public from 10:00 AM until 4:30 PM Friday and Saturday, and 10:00 AM until 3:30 PM on Sunday. You should count on being available to the public during those hours. During the hours that we are open to the public please keep modern items out of sight and adhere to our clothing guidelines listed below.
- ❖ You are welcome to tour the museum exhibits during open hours. Museum buildings not in use as living history buildings will be closed after public hours. The Watch Tower will be closed afterhours no matter the activity within the Great Hall/Guard House.

### **Safety and Emergencies**

- ❖ In case of fire or medical emergencies, call 911, contact Fort Staff for assistance.
  - For assistance afterhours Bill McKane, museum safety officer, will be in the Johnson Lean-to (aka north sally port).
- ❖ For your own health, please drink plenty of water throughout the day, and rest as needed.

### **Fire/Lanterns/Candles**

- ❖ Light fires only in approved locations.
- ❖ Leave no fire unattended, and extinguish fires thoroughly before departure.
- ❖ Units are encouraged to bring fire extinguishers to their campsites.
- ❖ A full water bucket must be located next to your fire pit at all times.
- ❖ Firewood will be provided near your campsite and is marked on your map. Please do not take firewood except from designated locations and do not cut any standing timber/shrubs/overgrowth/low lying branches.
- ❖ **No candles or lanterns with candles are to be used in tents.**

### **Firearms and Weapons**

- ❖ All weapons both edged and firearms shall be used and stored in a safe and deliberate manner at all times.
- ❖ All edged weapons other than swords used by officers must be covered.
- ❖ **No pistols will be allowed without prior authorization by the museum director or safety designee.**
- ❖ For the safety of everyone involved, obey the commands of your unit's officers and the Fort at No. 4 safety staff or designee.
- ❖ Firearms may ONLY be discharged at times and places designated by the museum director or designee. Firing demonstrations may be permitted with prior permission only. There shall be no gunfire in camps.
- ❖ ONLY weapons and cartridges inspected and passed by the event safety officer or designee may be fired.
- ❖ **NO** live ammunition should be brought to this event.

- ❖ In any mock battle, only powder shall be placed in firearms: **no paper, no wadding, and no ramming.**
- ❖ No contact between participants will be allowed during any mock battle including hand-to-hand combat, the taking or scavenging of weaponry or personal belongings.
- ❖ You must be 16 years of age or older to carry a weapon.
- ❖ The Fort at No. 4 endorses the safety guidelines put forth by the Continental Line and the British Brigade. These safety guidelines can be found online at [www.continentalline.org/documents/regulations.pdf](http://www.continentalline.org/documents/regulations.pdf) and at [www.britishbrigade.org/archives/camps.html](http://www.britishbrigade.org/archives/camps.html)

### **Historical Authenticity Considerations**

- ❖ *Participants are expected to dress appropriately for a Revolutionary War Event.*
- ❖ In addition to your unit's authenticity guidelines, it is recommended and encouraged that you also follow the following authenticity standards:
  - For both accuracy and fire safety reasons, garments made of all-natural fibers are highly recommended.
  - **Civilian men** are encouraged to wear a period correct coat, jacket or farmer's smock at all times.
  - **Women** are encouraged to wear a sleeved outer garment: a gown, jacket, bed gown, riding habit, or short gown.
  - Members of **military and militia** units are encouraged to wear their uniform coats especially while drilling, on parade, during arms inspection and at battle.
  - The use of role-appropriate methods of carrying personal belongings is encouraged. Haversacks were a military issued item intended for carrying rations. Civilian impressions are encouraged to use period correct baskets, knapsacks, market wallets, and work bags for carrying personal items.
  - **Footwear** should be appropriate to the historical impression. Gentleman wearing modern footwear for safety reasons should have them covered with well fitted gaiters or gaitered trousers. Sandals, Birkenstocks and sneakers, etc. are not appropriate in front of the public.
  - Wearing of modern **jewelry** other than wedding rings by both men and women is discouraged.
- ❖ Event participants are encouraged to wear their 18<sup>th</sup> century clothing throughout the weekend including non-public hours.
- ❖ **Be considerate of our family audience**; e.g. no ribald humor or profanity during open hours, and no prostitute impressions.
- ❖ **Only historically authentic camping** is permitted within the camps; and historically accurate living within the living history designated buildings. Please keep all modern amenities such as coolers, plastic tarps, etc. well-hidden during the hours when the museum is open (this

includes toys, electronic games, strollers, playpens etc. for any children in historic costume who may be accompanying you.

- ❖ For the consideration of all, no radios, televisions, tape or CD players, and other electronics are permitted in the camps or living history buildings.
- ❖ **Cell phones** should be used out of the sight of the public.
- ❖ Please use restraint in the use of cameras and modern recording devices in view of the public.
- ❖ Please refrain from using modern drinking containers such as paper coffee cups and water bottles in view of the public.
- ❖ **There is no smoking within the Fort or other museum buildings.** Those smoking in the camps should use only period correct smoking materials.

### **Alcohol, Drugs, Tobacco**

- ❖ ***The Fort at No. 4 and all persons herein are subject to the laws of New Hampshire.***
- ❖ Drunkenness at any time is strictly prohibited.
- ❖ Possession or use of illegal drugs is strictly prohibited.
- ❖ **The Fort at No. 4 has a zero-tolerance policy regarding underage drinking. It is the unit commanders' responsibility to monitor their unit to guarantee compliance with this policy.** No alcoholic beverages should be open or consumed during hours the museum is open to the public.
- ❖ **Failure to adhere to these rules may result in immediate expulsion from the premises and/or arrest.**
- ❖ **There is no smoking within the Fort or other museum buildings.** Those smoking in the camps should use only period correct smoking materials.

### **Practical considerations**

- ❖ Rest rooms are located in the Necessary on the north side of the Fortification and will be available all weekend. There are also restrooms in the museum's bookstore which will be available during public hours. Porta-johns will be available on-site near the camps.
  - *No cleaning of weapon or dishware within or near Necessary or restrooms.*
  - *No bathing within Necessary or restrooms. Please bath or do your "toilet" within your quarters.*
- ❖ Water at the museum is potable. Water is available at the bookstore, barn, and upper field.
  - *For sanitation considerations, no bathing, cleaning of dishes or cleaning of weapons will be permitted at water locations.*
- ❖ Please use the designated trash receptacles on site. Charlestown is a mandatory recycling town. Please separate trash from recyclable products and place in the appropriate containers.

- ❖ No pets or other animals are allowed in the museum without prior consent.
- ❖ Any children under 16 years of age who may accompany you must be under adult supervision ***at all times.***
- ❖ Keep your valuables safe. The Fort at No. 4 assumes no responsibility for the loss of any personal property or equipment.
- ❖ For the consideration of all, we ask that "**lights out**" and **quiet be observed between 11:30 PM and 7:00 AM.**

**Food and other services**

- ❖ The event food vender will be set up near the museum's bookstore.